

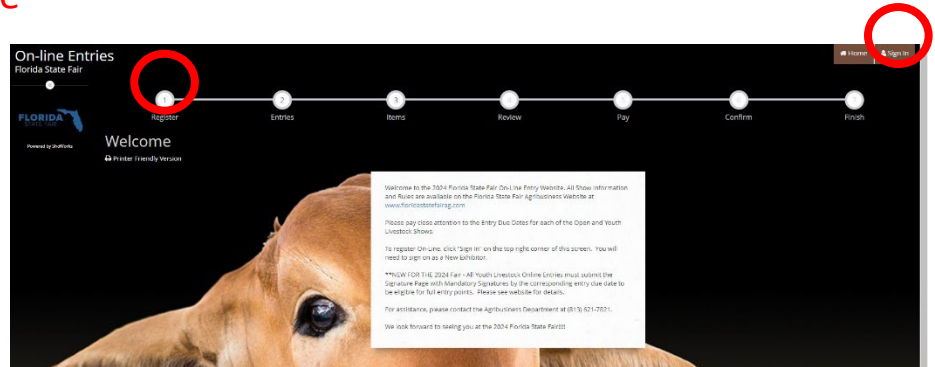
Open Livestock Competitions | Online Entry Form Instructions

STEP 1 – Launch Online Entry Form on the Agribusiness Website

Once you have read the handbook and know the department, division & class for your entry; you are ready to complete the **Online Entry Form**.

STEP 2 – Read Welcome Page

- You will be brought to the online application **Welcome Page**, with a message from us.
- NOTE:** When completing the application be sure to enter your personal information accurately as all communication will use that information.
- NOTE:** Please look at the specific show rules for Entry Due Dates!!
- CLICK** on the number (1) Register button or the Sign In link in the upper right corner



STEP 3 – Register

- Select “Exhibitor” from the drop down list
- ENTER** your full First and Last Name (case sensitive)
- CHOOSE** the button for “I am a new exhibitor”
- CLICK** the blue “Continue” button.

**NEW for 2026 FAIR –
PAYMENTS ARE DUE AT TIME
OF ONLINE ENTRY
SUBMISSION**

Note: ALL past fair exhibitors will be **REQUIRED** to register as a new exhibitor each year to create a new account.

Open Livestock Competitions | Online Entry Form Instructions... continued

STEP 4 – Exhibitor Information

- On **Registration Page** you will fill in all your **Exhibitor Information**.
- You will also have to create a password that you want for your account. You will need to remember your password for the future if you need to log back in.
- All required fields are denoted by the blue asterisk. *
- Several of these questions are needed for the Youth Shows Only. Please Note: if you are showing in both the Open and Youth Shows – fill these questions out during the initial registration process.

Registration
Exhibitor Information
Please provide the following information and click the Continue button at the bottom. Information submitted may not be reflected in the local office for a delayed period of time.

First Name * Fair
Last Name * Sample
Password * [REDACTED]
Re-type Password * [REDACTED]
Pay premiums to Lynn Hudson
Address * PO Box 11766
Address 2
City * Tampa
State/Prov * FL
Postal Code * 33680
County * Hillsborough
Phone Number * (813) 621-7821
e-mail * AG@floridastatefair.com
Re-type e-mail * AG@floridastatefair.com
Date of Birth
Payee SSN or EIN * 123-45-6789 Check box if this is an EIN and not SSN
Ethics #
T-Shirt Size: -- Choose an Item --
Age Category: -- Choose an Item --
Location of Animal: -- Choose an Item --
Exhibitor Needs: -- Choose an Item --
Continue →

- **CLICK** the brown “Continue” button.

STEP 5 – Confirm Registration Information

- The Registration Page you will **Confirm Registration Information** you entered is correct.
- **NOTE:** If you see any mistakes, **SELECT** the “Back” button in your browser to go to the previous page.
- **CLICK** the brown “Continue” button.

Registration
Confirm Registration Information
The following information will be associated with your name. Any changes you make may not be reflected in the local office for a delayed period of time.

First Name Fair
Last Name Sample
Contact Lynn Hudson
Address PO Box 11766
Address 2
City Tampa
State/Prov FL
Postal Code 33680
County Hillsborough
Phone (813) 621-7821
e-mail AG@floridastatefair.com
Exhibitor Date of Birth
Payee SSN or EIN 123-45-6789
Ethics #
T-Shirt Size
Age Category
Location of Animal
Exhibitor Needs
Continue →

STEP 6 – Add Entry to Cart

On this screen you will be able to create your entry.

- **CHOOSE** a Department.
A Department is the main category that you are competing. (Open Dairy, Open Boer Goat, etc.)
- **CHOOSE** a Division. (This would be Breed)
- **CHOOSE** a Class.
- **COMPLETE** any additional fields that are either mandatory or optional.
- **CLICK** “Add Entry to Cart” button.

Entries
Special Instructions:
Animal's Tattoo information is mandatory for the Open Angus Show. The field marked Owner is for the Owner information (as specified on registration papers and is different from the Exhibitor).
PLEASE NOTE: From December 12, 2020 to January 11, 2021, these entries will fall under the Final Late Entry Period which is Double Entry Fee plus \$200.00. Under Additional Items - please add "1" for quantity for the Final Late Entry - Open.
Thank You!

Department Open Beef 3
Division Open Angus
Class * 24: March Junior Yearling Heifers calved March, 2019
Gender *
 Male
 Female
 Castrated
Animal Birth Date * 03/09/2019
Animal Name * FSF Sample Entry #1
Registration ID * R12345
Sire Name
Sire Registration ID
Dam Name
Dam Registration ID
Breeder
Owner
Tattoo# * FSF2021
Add Entry to Cart →

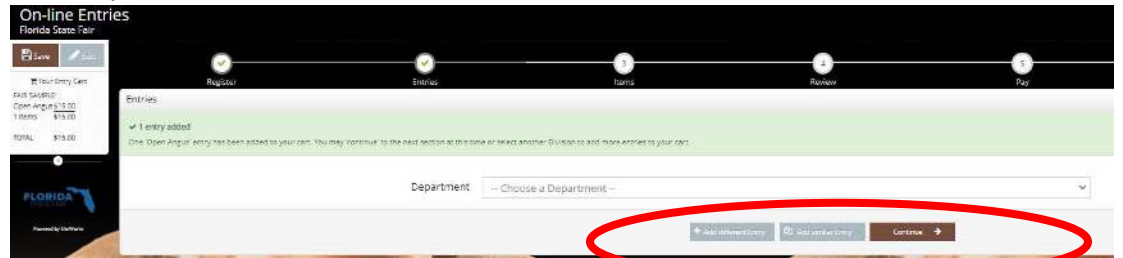
Please look at the **Special Instructions** at the top of the page

Open Livestock Competitions | Online Entry Form Instructions... continued

STEP 7 – Add More Entries

On this screen you will be able to create additional entry or **SELECT** Continue.

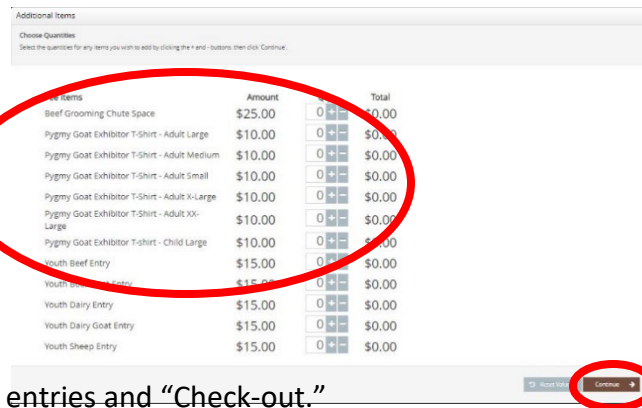
- **CHOOSE** one of three buttons
Add Different Entry: Allows you to add an entry from a new Department & Division, **OR**
Add Similar Entry: Allows you to add an entry same Department & Division.
If you have more entries simply repeat STEP 6.
- **CLICK** the blue “Continue” button if you are finished adding entries



STEP 8 – Additional Items

On this screen you will be able to add items for your specific show
(Open Beef and Open Pygmy Goat Show)

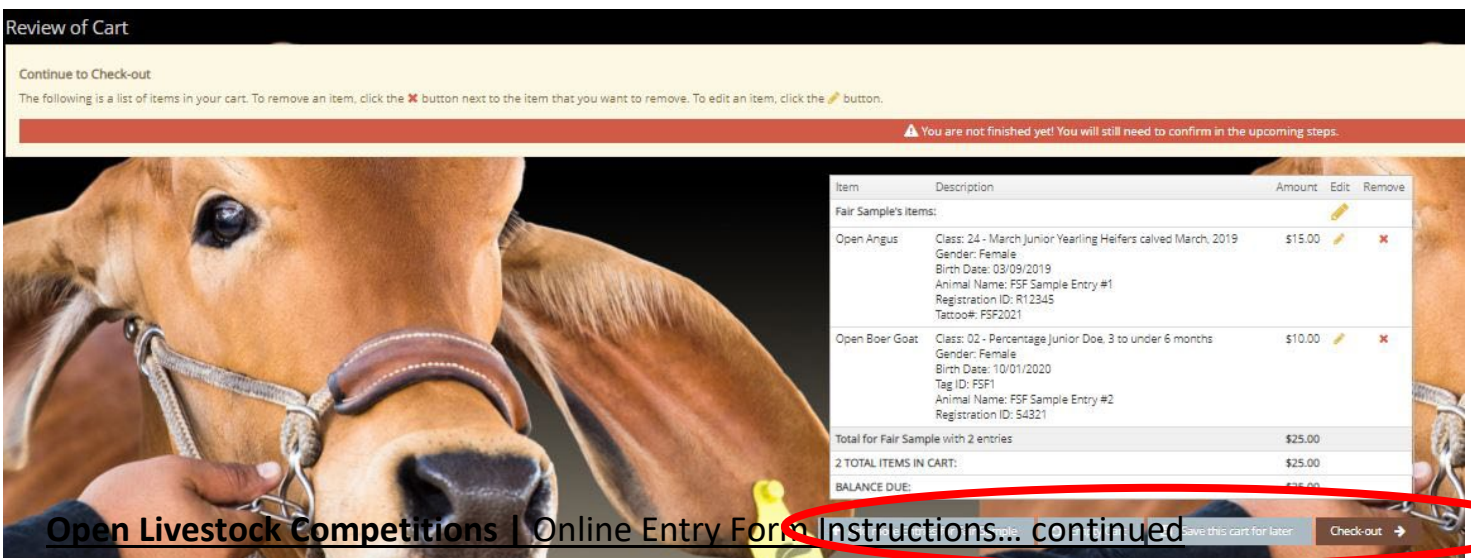
- **Select** the quantity to add it to the cart.
- **CLICK** the brown “Continue” button



STEP 9 – Review of Cart

On this screen you will be able to review all your entries and “Check-out.”

- **CHOOSE** one of four buttons.
Add More Entries: Allows you to add more entries.
Empty Cart: Allows you to start over.
Save the cart for later: Allows you to save your cart so you can return at a later time and continue the check-out process.
NOTE: Use the pencil icon on the right of each entry to edit an entry or the red x to delete an entry.
- **CLICK** the brown “Check-out” button if you are ready to submit your entries.



STEP 10 – Payment

NEW for the 2026 FAIR

Payments are due at time of entry

Pay Now:

- **SELECT** the Payment Method
- **PROVIDE** Payment Information
- **TYPE “YES”** in “I agree to above statement”

CHOOSE the blue “Submit” button to complete transaction

Payment

Provide Payment Information

Your balance is \$25.00. Please complete the following for your purchase. You will confirm on the next page.

Amount Due \$25.00

Payment Method

Provide Payment Information

Your balance is \$25.00. Please complete the following for your purchase. You will confirm on the next page.

Amount Due \$25.00

Payment Method

Account Number

CW

Expiration Date

Use my previous address

Name on Card

Billing Address

Billing City

Billing State/Prov


Billing Postal Code

Billing Country

Confirm

Do you agree to the following?
Below are items which are about to be entered.

You have one more step remaining. Your items will NOT be added until you type "YES" in the box below and click "Submit."



Item	Description	Amount
Fair Sample's Items:		
Youth Heistern	Class: 07 - Spring Yearling Heifer born March 1 - May 30, 2019 Birth Date: 03/03/2020 Club: Hillsborough County 4H Animal Name: FIF Sample Entry #4 Registration ID: 11111 4-H or FFA Member: 4-H Exhibitor	\$0.00
Youth Dairy Entry	\$15.00 x 1	\$15.00
Total for Fair Sample with 1 entries and 1 additional items		\$15.00
2 TOTAL ITEMS IN CART:		\$15.00
BALANCE DUE:		\$15.00

Signature

I (as the exhibitor of this project) hereby certify that the/these animal(s) are intended for exhibition strictly in accordance with the rules and regulation in the 2021 Show Rules, by which I, the undersigned, understand & agree to abide by. I also agree to abide by the LFFE National Code of Show Ethics as stated in the rules. I also agree to abide by the General Disputes Policy as stated in the Rules. I agree and consent to the use of pictures, including but not limited to photographs and video, of me and/or animals in any or all publications, TV, publicity brochure, internet site, or other publicity associated with the Florida State Fair. I understand that the 2021 Youth Swine Show is held in conjunction with the 2021 Florida State Fair and agree that the Florida State Fair is not liable or responsible for any delay, change of dates or cancellation of the 2021 Florida State Fair due to the following force majeure events: (a) acts of God; (b) flood, fire, earthquake; or (c) other potential disasters) or catastrophes, such as epidemics, or explosion.

I (as the parent of the exhibitor of this project) hereby certify that the/these animal(s) are intended for exhibition strictly in accordance with the rules and regulation in the 2021 Show Rules, by which I, the undersigned, understand & agree to abide by. I also agree to abide by the LFFE National Code of Show Ethics as stated in the rules. I also agree to abide by the General Disputes Policy as stated in the Rules. I agree and consent to the use of pictures, including but not limited to photographs and video, of me and/or animals in any or all publications, TV, publicity brochure, internet site, or other publicity associated with the Florida State Fair. I understand that the 2021 Youth Swine Show is held in conjunction with the 2021 Florida State Fair and agree that the Florida State Fair is not liable or responsible for any delay, change of dates or cancellation of the 2021 Florida State Fair due to the following force majeure events: (a) acts of God; (b) flood, fire, earthquake; or (c) other potential disasters) or catastrophes, such as epidemics, or explosion.

I agree to the above statement (Type "YES" if you agree)


Open Livestock Competitions | Online Entry Form Instructions... continued

Completed: Submission Successful

Completed!

✓ Submission Successful
Below is a summary of your transaction. You should print a detailed version at this time for your records or include in any correspondence.

🖨️ Don't forget to print!



Transaction Summary for Florida State Fair

Confirmation ID: **fsf-0290154539306**

Total Exhibitors:	1
Total Entries:	1
Total Additional Items:	0
Transaction Time:	10/16/2020 3:45:40 PM
Transaction Amount:	\$15.00
Transaction Payment:	\$0.00
Transaction Balance:	\$15.00

Note: To receive a copy of the receipt to your email, CHECK the box.

Also, email a copy of my receipt to: AG@floridastatefair.com

Be sure to print detailed receipt

Florida State Fair			
On-line Entries Receipt			
ITEM	DESCRIPTION	WEN#	AMOUNT
Open Angus	Class: 24 Class Description: March Junior Yearling Heifers calved March, 2019 Gender: Female Birth Date: 3/9/2019 Animal Name: FSF Sample Entry #1 Registration ID: R12345 Tattoo#: FSF2021	C8209B	\$15.00
Open Boer Goat	Class: 02 Class Description: Percentage Junior Doe, 3 to under 6 months Gender: Female Birth Date: 10/1/2020 Tag ID: FSF1 Animal Name: FSF Sample Entry #2 Registration ID: 54321	22A7BB	\$10.00
Total for Fair Sample with 2 entries Contact: Lynann Hudson Address: PO Box 11788 City: Tampa State/Prov: FL Postal Code: 33680 County: Hillsborough Phone: (813) 821-7821 e-mail: AG@floridastatefair.com SSN/EIN (protected): xxx-xx-xxxx			
TOTAL:			\$25.00
PAYMENTS:			\$0.00
BALANCE DUE:			\$25.00
EXHIBITOR NAME:		Fair Sample	
CONFIRMATION ID:		fsf-0290154205585	
TRANSACTION TIME:		10/16/2020 3:42:05 PM	
			
<small>Mandatory Disclosure of Social Security Number or Federal ID Number - Federal Tax regulation requires the Florida State Fair Authority (FSFA) to obtain Social Security Numbers (SSN) or Taxpayer Identification Number (TIN) from every person to whom compensation is paid. SSN or TIN are maintained and used by FSFA for the processing of payments due, and are reported to Federal and State agencies on forms required by law. FSFA will not disclose any SSN or TIN without your consent to anyone outside FSFA except as mandated by law. Failure to provide a SSN or TIN will result in denial of compensation.</small>			
Florida State Fair			
On-line Entries Receipt Summary			
2 TOTAL ITEMS IN CART:			\$25.00
PAYMENTS:			-\$0.00
BALANCE DUE:			\$25.00
CONFIRMATION ID:			fsf-0290154205585
<small>Transaction Time: 10/16/2020 3:42:05 PM</small>			

Open Livestock Competitions | Online Entry Form Instructions... continued

STEP 11 – Finish

- **CHOOSE** the brown “Finish” button on the Completed Page
- You will land on the “Thank you! Page”
- Feel free to provide feedback and rate your experience

Thank you!

Your entry has been submitted and will be processed by the Fair Office shortly. All items must be approved before final acceptance into the fair.

Youth Exhibitors **MUST** complete the signature page to finalize entry process.

You may also go to your account to review this and past transactions as well as choose other printing options. To do this click 'Go to My Account Summary'.

We value your feedback!

Would you take a second to let us know your experience with this website?

Rate your experience:

☆☆☆☆☆

[← Go to my Account Summary](#)

STEP 12 – Email receipt

- You will be emailed a receipt

Below is your receipt. Please print and retain this for your records.

If you are mailing your Open or Youth Livestock payment to the Florida State Fair, you must include a copy of this receipt in the envelope.

Youth Exhibitors **MUST** complete the Signature Page to finalize entry process.

If you have any questions, please contact the Agribusiness Office at (813) 621-7821.

Florida State Fair On-line Entries Receipt			
ITEM	DESCRIPTION	WEN#	AMOUNT
Open Grey Brahman	Class: 42 Class Description: Late Junior Yearling Bulls calved Mar 1– Mar 31, 2019 Gender: Male Birth Date: 3/9/2019 Animal Name: KNightiro Registration ID: 1234	722435	\$15.00
Total for lynann hudson with 1 entries			
Address: City: Tampa State/Prov: FL Postal Code: 33610 County: Hillsborough Phone: (813) 627-4339 e-mail: lynann.hudson@floridalivestockfair.com SSN/EIN (protected): xxx-xx-xxxx T-Shirt Size: Adult XX-Large Age Category: Senior (14 and older) Location of Animal: Home Place of the Exhibitor or Land Lab for Chapte Exhibitor Needs: No - Exhibitor does not have any learning or physio			
TOTAL:			\$16.00
PAYMENTS:			\$0.00
BALANCE DUE:			\$16.00
EXHIBITOR NAME:		lynann hudson	
CONFIRMATION ID:		ff40280081310281	
TRANSACTION TIME:		10/16/2020 9:13:11 AM	
Mandatory Disclosure of Social Security Number or Federal ID Number - Federal Tax regulation requires the Florida State Fair Authority (FSFA) to obtain Social Security Numbers (SSN) or Taxpayer Identification Number (TIN) from every person to whom compensation is paid. SSN or TIN are maintained and used by FSFA for the processing of payments due, and are reported to Federal and State agencies on forms required by law. FSFA will not disclose any SSN or TIN without your consent to anyone outside FSFA except as mandated by law. Failure to provide a SSN or TIN will result in denial of compensation.			
Florida State Fair On-line Entries Receipt Summary			
1 TOTAL ITEMS IN CART:			\$15.00
PAYMENTS:			-\$0.00
BALANCE DUE:			\$15.00
CONFIRMATION ID:		ff40280081310281	
Transaction Time: 10/16/2020 9:13:11 AM			

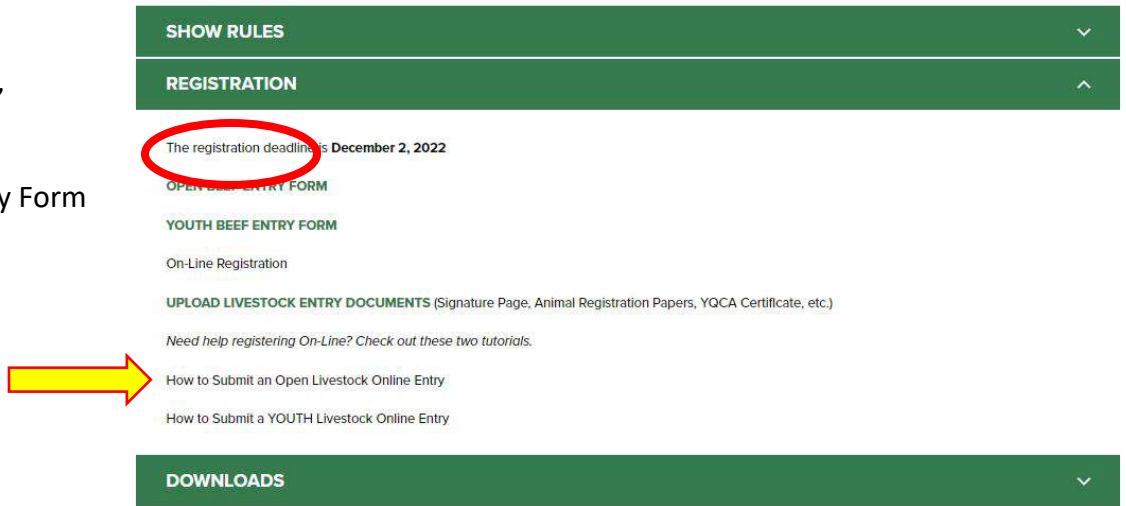
STEP 13 – Upload Livestock Entry Documents (Signature Page, Animal Registration Papers, YQCA Certificate, etc)

Please Note: Open Exhibitors are able to upload Animal Registration Papers by selecting “Upload Livestock Entry Documents” under the Registration Tab. These can also be emailed, faxed or mailed to expedite the check in process.

ON WEBSITE

CLICK on “Registration”

SELECT the Online Entry Form



- Fill out all required information
- Upload Livestock Entry Document

**** Please upload High Resolution Documents (or files that are large). Do not minimize the documents.**

These documents can also be:

Mailed to – PO Box 11766, Tampa, FL 33680

Emailed to – AG@FloridaStateFair.com

Faxed to – 813-740-3520

Please contact the Ag Office if you have any problems or need assistance

The screenshot shows the 'LIVESTOCK ENTRY DOCUMENTS' form. It contains instructions for uploading documents for the 2023 Florida State Fair. The form includes fields for 'Exhibitor's Name' (First Name and Last Name), a 'Department' dropdown with radio button options (Beef, Dairy, Sheep, Dairy Goat, Boer Goat, Poultry, Rabbit), and four file upload sections: 'Youth Signature Page', 'Animal Registration Papers', 'YQCA Certificate', and 'Additional Document'. Each file upload section has 'Choose File' and 'Remove File' buttons. The 'YQCA Certificate' section is circled in red. A 'Submit Form' button is at the bottom right.